

VICTOR PALOMINO

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PROFESSIONAL EXPERIENCE

Translator / Interpreter.

Professional Certified Inspections, Phoenix, AZ 2022 – Actual

- ♦ Translation of sales brochures, contracts, legal documents, receipts and other related sales items from English to Spanish.
- ♦ Interpretation of sales presentations to LEP customers.

Interpreter.

Language Line Solutions, Monterey, CA 2021- 2022

- ♦ Over the phone interpretation.
- ♦ Ensured the accuracy and cultural appropriateness of translations.

Bilingual Interviewer / Translator.

RTI International, Raleigh, NC 2010 - 2022

- ♦ Assisted in the translation of legal documents and questionnaires.
- ♦ Promoted language justice and inclusivity to the team.
- ♦ Trained team members in language justice principles.
- ♦ Translation of printed materials, videos, emails, and messages.
- ♦ In person, over the phone and video interviewing.

Bilingual Interviewer / Translator.

University of Michigan, SRC, Ann Arbor, MI 2016 - 2017

- ♦ Increased participation of minority groups for a Health and Retirement study by sixty percent.
- ♦ Collaborated with the team to develop language justice strategies.
- ♦ Facilitated language meetings and events.

Operations Manager.

A. B. I. S. LLC, Las Vegas, NV 2008 – 2010

- ♦ Achieved a thirty percent cost reduction in the first year.
- ♦ Created a business plan to deliver high caliber customer service.
- ♦ Improved inventory tracking and delivery systems.
- ♦ Trained all company personnel in Customer Service basic principles.
- ♦ Strategic planning, P&L analysis, budget planning, marketing analysis and planning, analysis of cost structure and tax issues.

EDUCATION

TRANSLATION CERTIFICATE University of Arizona, Tucson, AZ.

MBA. Marylhurst University, Marylhurst, OR.

B.A. Spanish, University of Nevada, Las Vegas, NV.

B.S. Business, Excelsior College. Albany, NY.

A.A.S. Finance, University of the State of New York, Albany, NY.

QUALIFICATIONS

- ◆ Excellent written and verbal communication skills.
- ◆ Ability to work in a diverse team.
- ◆ Proven ability to deal with customers of varied ethnic and cultural backgrounds.
- ◆ Language and International business skills.
- ◆ Proficient in Spanish.